

Admissions Policy and Application Procedure
(Please read carefully before completing application.)

ADMISSIONS POLICY

Chaffee County Montessori School admits students of any race, color, national and ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admission policies, scholarship and loan programs, athletic and other school administered programs.

All children between the ages of 2 ½ and 6 are eligible for enrollment in the Primary program. All children between the ages of 6 and 10 are eligible for enrollment in the Elementary program. Acceptance into the respective programs is based on the following criteria as they relate to class balance: previous Montessori experience, readiness, age and gender of the child.

APPLICATION PROCEDURE

Parents seeking to enroll their child in Chaffee County Montessori School are expected to complete each of these items in the following order:

1. **School Tour:** Tours are offered monthly to introduce CCMS programs. Tours last approximately 30 minutes.
2. **Observation:** Interested parents are asked to spend 45 minutes observing the activities of a classroom, followed by a short discussion with the Head of School. Observation is a key aspect of the Montessori program.
3. **Parent Education Meetings:** Attendance at four Parent Education Meetings is required unless special arrangements are made with the Head of School. These meetings address critical issues in choosing an alternative educational method, and specifically the Montessori Method, for your child and your family.
4. **Application:** While Applications for Admission are available throughout the year, we recommend filing your application and the \$50.00 application fee no later than April 15th in order to secure placement for your child.
5. **Interviews:** Parents will meet with the Head of School while their child meets with the classroom Director/Directress.

Upon acceptance, families are asked to complete enrollment forms and remit all applicable fees according to published due dates or as agreed upon with the Head of School.